



Boundary Parent Advisory Council (BPAC)

General Meeting

Minutes

September 25, 2018

Attendees

Claire Ferrier (Chair)

Tina Pscheidl-Szylowski (Vice Chair)

Henry Chow (Treasurer)

Julie Block (Secretary)

Gillian Paton (Past Chair)

Karen Tinto (Member at Large)

Sabrina Ferrari (Member at Large)

Astrid Damberg (Hot Lunch Coordinator)

Tim MacLeod (Principal)

Jeeniece Chand (Vice Principal)

Laura Grant

Veselica Izeviok

Lesley Cairns

Negar Samenirad

Jacqueline Russell

Nancy Dale (Teacher)

The Meeting was called to order at 7:05 pm.

A quorum was declared.

Introduction of Current PAC Executive (Claire Ferrier)

Claire Ferrier – Chair

Tina Pscheidl-Szylowski – Vice Chair

Astrid Damberg – Hot Lunch Coordinator

Karen Tinto – Director at large

Gillian Paton – Past Chair

Chair, Claire Ferrier, made a **MOTION** to accept the May 15, 2018 minutes. Seconded by Gillian Paton. Motion was approved.

Claire Ferrier made a **MOTION** to approve the Agenda. Seconded by Karen Tinto. Motion was approved.

Front of School Improvement Project Update (Nancy Dale, grade 6/7 teacher)

Started 18 months ago with three kids in Nancy's class. Space in front of the school is not usable for parents to stand or kids to play in when wet. Plans have been prepared. If use a company to do the work, the current plans are sufficient, or we could pay \$5000 to get other plans. Want squarish playground that does not remove the boulders (boulders will be removed temporarily and then put back in place). Add logs and engineered mulch. Extra expense if add cement or bricks. The School District won't help financially, but if we move forward they may give something. Tim McLeod mentioned they may not give money but they may give services. Sequoia, a company Nancy's been working with, has quoted \$12,000 for one side and \$9,000 for the other side but won't give an accurate quote until they get the job.

Nancy proposed two ways to move forward:

- 1) Do it ourselves with a parent acting as general contractor
- 2) Hire a company to do it

Gillian Paton asked about the liability issue if a parent acting as a general contractor takes it on. Who's responsible if someone gets hurt? Better to have a company do it who has liability insurance so the PAC is not exposed to issues if something doesn't turn out right. Jacqueline said that it was put out to parents to take on the project but no one came on board.

Sequoia wants the job. We can schedule them for Spring Break or the summer. It will be a big worksite for a while – better to do both sides at the same time. Jacqueline asked if there are potential grants. There is always money but need someone to write the grant. Nancy said there is \$750 for plants and trees. Gillian said more grant funding could be available if it used as an outdoor classroom/meeting place. Agreement reached to move forward with Sequoia using current plans. Nancy will connect with the PAC as things move along.

Chair's Report (Claire Ferrier)

New Members of the Executive

Following the AGM, we had a few positions on the Executive which were not filled. Henry Chow has volunteered for Treasurer and Julie Block is being nominated as Secretary. In addition, Sabrina Ferrari and Sarah Christian are seeking approval for Members at Large.

Chair, Claire Ferrier, made a **MOTION** to appoint Henry Chow as Treasurer, Julie Block as Secretary, Sabrina Ferrari as Member at Large and Sarah Christian as Member at Large. Seconded by Gillian Paton. Motion was approved with a unanimous show of hands.

School Travel Planning

This is a pilot project that is being run by the District of North Vancouver. The District has engaged the services of a private consulting firm, Urban Systems, and Boundary has been selected as the first school to take part in this project. Urban Systems have previously carried out similar projects in other schools in the Lower Mainland.

The aim of the Program is to create a safe and comfortable environment for children to walk and cycle to school. They will work with the school community to identify goals and work to meet those goals. For example – parking issues, reduce greenhouse gas emissions, healthy habits etc.

The first meeting was held with the School Administration, members of the PAC and the District. The next step is a walkabout on Friday, Oct. 12th to identify troublesome intersections, congestion, parking issues. We have been encouraged to have parent representation there who know the surrounding area and can give input. It will be first thing in the morning (before school and after drop-off). If you want more information on timing or anything else just contact Claire.

Following that, there will be a survey which goes home to parents and you are encouraged to complete this. We did do our own "Safe Routes" survey a couple of years ago, and this will probably be similar. They then want to hold an event at the school, although we haven't yet decided what sort of an event that will be or what that would involve.

Past Events

The September Ice Cream Social was well attended despite the weather and raised almost \$450.

Class Reps

Thanks to everyone who has returned their green forms with their contact information, and especially to those who have volunteered to be a class rep. We do still need reps for the following classes: Fletcher, Meyer, Falconer, Rispin, Dale, Hall, Eliza.

Upcoming Events

We have a few PAC events on our calendar this term, starting with the return of Family Photo Night, which is a chance to get your family photos done and to raise money for the school. The dates are October 22 and 26th.

We are hosting a Movie Night this term on Thursday, Oct. 25th.

We have the ice booked at Karen Magnussen for the Winter Skate on Thursday, December 13th.

Hot Lunch/Food Safe

The Hot lunch system is up and running and starts Tuesday, Oct. 2nd. The procedure will be pretty much the same as last year with the same lunch vendors. We did have some price raises from Foodie Kids on some items and we removed a few items from the menu that we felt were no longer good value.

To help get our lunch coordinators certified, we have arranged a FoodSafe Level 1 course and that is begin held at our school over the next two evenings.

Treasurer's Report (Jacqueline Russell)

Jacqueline Russell, last year's chair, presented the updated financials as at the PAC's financial year-end of July 31, 2018. The meeting reviewed and discussed the financials. No questions were asked.

Principal's Report (Tim MacLeod)

The principal thanked the PAC for a successful ice-cream social, hot lunch (Astrid Damberg) which is a big fundraiser and a huge amount of work, the PAC Exec, past and new members; for classroom funds received from PAC, and all the class reps who have volunteered.

It has been a busy start to the year. Administration took to the end of the week to ensure the class placement was done correctly the first time. There was not a lot of turnover with staff. John Rogers and Lindsay Grinberg returned. We have additional Education Assistant time. There are lots of Athletics programs happening due to staff volunteering including Cross Country, Basketball, and the Terry Fox Run (have some volunteers, need some more). The Ultimate program also starts next week for grades K-7. Grade 6's will have Outdoor School Nov. 16th. Grade 4 Outdoor School has been finalized. FSAs start early next week.

We've continued to work on parking and drop-offs. Police and By-laws have been out. Safety of kids is the number one priority.

School Plan Update (Jeeniece Chand)

The plan is progressing, there are three main areas of focus/goals (math, social responsibility, inclusivity). Inclusivity has been added this year.

We did an Employee Engagement Survey last year and resurveyed the staff last year. Resources and Staff Morale were the two areas we worked on and an action plan was developed to build on through the year. We will continue it this year. For Resources, we have met in teams and have done careful purchasing. Nothing for math yet. For Morale, we do staff shout outs (share ideas), collaborative lunches and staff socials.

For Math Learning Objectives and Strategies, we've had teachers, students and EA meetings. There's a school wide DIBELS Assessment. Teachers will look at the results tomorrow from last year and this year.

For Social Responsibility, we're continuing with the Second Step program as well as the Kindness Project (quilt, random acts of kindness).

For Inclusive Education, it could be gender orientation, complex learners, multicultural. We'll leave it open. The Pro-D day focused on reconciliation from an adult perspective.

There will be a School Planning Meeting on Tuesday, Oct. 9th from 3:45 – 6:30 pm at the NVSD Board Office at 2121 Lonsdale.

Other reports/business of the meeting from the agenda.

Other Business

One parent new to the school asked if the school had considered having volunteer valets (parents) at drop-off time. This had been successful at their school in LA. Gillian mentioned there used to be a Valet Service done by Grade 6/7's, as well as parents but it petered out. It's hard to get parents to commit as they are working. Our weather is a challenge too. This parent also asked if we have considered a Volunteer Reward program like a breakfast from the teachers for the parents. Claire mentioned that we do a Community Appreciation Assembly at the end of the year.

Another parent asked why we don't have two days/week of hot lunch as it is such a good fundraiser. Claire mentioned the work it requires from volunteers to arrange with suppliers, pick up cookies/juice separately, have two parents to sort the food, have grade 7's give up their time to deliver the lunch, extra

accounting etc. Tim mentioned that it's also work for the teachers to clean up the mess (recyclables etc.). Claire said she is open to it if we have the parent volunteers.

Claire also thanked the other volunteers who help with the PAC including:

- Lucy Allen, newsletter
- Martin Cocking, website
- Angie Howden-Duke, emergency preparedness
- Sabrina Ferrari, Sarah Christian and Emily Chowne, fruit and veggie volunteers
- Emily Chowne, card project coordinator

The DPAC role is also vacant. This person goes to District Meetings and reports back to the Boundary PAC. There are six meetings. We need a volunteer.

There was no further business and the Meeting was adjourned at 8:07 pm.