



## Boundary Parent Advisory Council (BPAC)

General Meeting  
Minutes  
January 15, 2019

### Attendees

Claire Ferrier (Chair)	Claire Arnold
Tina Pscheidl-Szylowski (Vice Chair)	Lesley Cairns
Julie Block (Secretary)	Leah Daniels
Henry Chow (Treasurer)	
Sabrina Ferrari (Member at Large)	
Astrid Damberg (Hot Lunch Coordinator)	
Tim MacLeod (Principal)	
Jeeniece Chand (Vice Principal)	

The Meeting was called to order at 7:05 pm.

A quorum was declared.

Chair, Claire Ferrier, made a **MOTION** to accept the October 23, 2018 minutes. Seconded by Claire Arnold. Motion was approved.

Claire Ferrier made a **MOTION** to approve the Agenda. Seconded by Astrid Damberg. Motion was approved.

### Chair's Report (Claire Ferrier)

#### **Subway Update**

In June 2018, the last day of hot lunches at the end of the school year, Subway did not show up with their order. Eventually it did arrive at 2:50pm. We did not pay for that lunch and we made a complaint, but heard nothing back until the beginning of November. The catering head office emailed with apologies and an offer to provide two lunch days for free and a donation to our PAC for \$300. The free subs allowed us to keep all the revenue from those items at \$1,692 profit. With the \$300 donation, we are ahead by \$2000.

#### **Gaming Grant**

We received our Gaming Grant from the Government at the beginning of October. This is an amount-per-student, and is based off student numbers. Historically it has been set at \$20 per student for the Province, but out of the blue the Province increased it to \$24 per student so we received a higher grant than expected. We got \$8,088 (337 students). They told us not to expect the increase in the future.

#### **Family Photo Night**

This was held over two nights in the last week of October, in conjunction with Mountain West Photography. Raised approximately \$750 for the PAC.

#### **Movie Nights**

The last movie night was held on October 25<sup>th</sup> and just under \$800 was raised. The next movie night is February 7<sup>th</sup> featuring How to Train Your Dragon. Sabrina and Sarah are organizing it and are looking for volunteers.

#### **Card Project**

This was another successful fundraiser with much assistance from the teachers. We raised \$1,146.40. 148 families placed orders which is very impressive.

### **Winter Skate**

We held our annual Winter Skate at Karen Magnussen in December just before school broke up for the holidays. We sold out again (200 tickets) and despite ice costs going up we made about the same profit as last year – around \$560. This is more of a social event.

### **Lynn Valley Parade of Trees**

We decorated a tree at Lynn Valley Village in the parade of trees. A few of the primary classes participated and made decorations with their buddy classes. The tree looked great!

### **Harvest Project**

We took a collection of food bank items at the end of term Holiday Cheer Assembly and dropped off a whole trunk full of goods at the Harvest Project. They were very grateful.

### **Playground Bridge**

In December the bridge in the playground – the “Intermediate” playground – broke. It is a metal bridge with seven metal slats/steps across. The joint between two of the slats failed. The handrails are still functional. In the past, repairs have been made to the bridge by the School District (three out of the seven slats had previously been replaced). However, in this case the School District deemed the equipment unsafe and unsuitable for repair. Their policy is clear that they will maintain school playground equipment and outdoor space but replacement of equipment is a PAC cost. The SD have to sign off on the equipment used and the installation as they take full responsibility for it once installed. The broken bridge was ultimately removed and the ends boarded up.

The cheapest and best option as advised by the playground supplier is what is called a “ripple bridge”, which is a piece of rubber stretched between the supports. There is some play in the bridge which allows it to “wobble” when more than one kid is on it.

The quote for the replacement bridge is \$3,109.22. There was some pressure on the PAC get this done in December due to the length of time for the equipment to be shipped, the need to get the playground fixed, and because the supplier said their prices were likely increasing in the new year. The PAC executive, on December 18, voted unanimously to approve the spending of the funds to purchase the replacement bridge.

Claire Ferrier made a **MOTION** to ratify, confirm and approve the written resolution of the Board of Directors that the amount of up to \$3,200 be authorized to be spent on a Ripple Bridge from PlaySpace Adventures Ltd. Seconded by Lesley Cairns. Motion was approved.

### **School Travel Planning Project Update**

There have been a few improvements around the school from the District of North Vancouver: (1) the sidewalk on the east side of William is complete and (2) the District has implemented a 30km/hr zone on William to slow traffic around the crosswalk at the end of 26<sup>th</sup>. Parking is still a problem. We are planning more events with Urban Systems around bike to work/school week in May.

### **Carnival in Spring**

Because we are still planning to go ahead with the front of school improvements (Nancy Dale is still working on it) and we want to continue to fulfill our teachers' wish lists, we are planning on holding a carnival again this Spring. Claire Ferrier is committed to organizing it, and Kyla Fox has offered to help. Claire is in contact with the Lions for a date. It is likely to be in the first two weeks of June as the last week of May has the grade 3s coming back from Long House on the Friday afternoon.

The Carnival is not in the budget. The hope is that all costs end up being covered by sponsorship, but up-front spending to book rides etc. needs to be approved.

Lesley Cairns made a **MOTION** to authorize spending of up to \$2500 in order to book rides and games up front. Seconded by Claire Arnold. Motion was approved.

### **Parent Social**

Date to be determined. Format to be determined.

### **Stay Safe Course**

A "Stay Safe" course will be held at the school on May 6 (which is a ProD Day). This will be a full day course for kids aged 9-13 and teaches them some skills and tips for being home alone and for being alone out in the community. More details on registration to come closer to the time.

### **Hot Lunch Update (Astrid Damberg)**

The first session went well. We are now taking orders for the second session. We've kept the same vendors and have added carrots and apples to every order. In April, there is a fifth Tuesday so we are trying Freshii, a new vendor that does wraps, salads and bowls. They work with three or four other schools in North Vancouver and it seems to go well. This is a good opportunity to try them out. There are hot lunch accounts set up for every teacher/staff person. Astrid will send them to Tim.

### **Treasurer's Report (Henry Chow)**

As of Dec. 31, 2018, there was \$50,000 in the bank account. \$8000 is ear marked for computers which Tim ordered through the District at the end of November. There is also \$18,000 ear marked for the Teacher's Wish List. We have had some fundraising revenue increases (family photo night, card project, food safe course). The biggest revenues have come from the hot lunch due to the Subway free lunches and donation. We'll have about \$9000 at the end of January.

We're trying to keep expenses low. We do have the \$3200 cost to replace the bridge. We did receive a refund of \$1500 in PST from the District last year. The Actual budget is in excess of \$18,000.

Henry thanked those who have helped him in his first year as Treasurer, especially Jacqueline Russell (former Treasurer).

### **Front Beautification Question**

Do we need to pay for drawings for the front of school beautification? Claire Ferrier responded that Nancy Dale has a friend who is an architect who is doing the drawings. Claire is looking for a grant online however we need an itemized list first so the design is the first step. The School District also requires a detailed drawing.

Tim said the SD needs to know so if there is work they need to do, they can do it at the same time. They also want to ensure it fits the community and is functional. Nancy has sent the paperwork and Tim has called the District to ask if they can move it forward. Tim needs to put in a work order. Once it goes into the system it becomes a capital project. We are hopeful it will happen in the summer. It's in process!

### **Principal's Report (Tim MacLeod)**

There's lots going on. It's been a peaceful start to the new year but things are ramping up. We're already starting to think of next year. We have 350 kids with more kids coming next week.

### **Late French Immersion Parent Info Night**

There will be an information session for all parents and Grade 5 students interested in registering in the Late French Immersion program on Wednesday, January 16th at 7:00pm on the 5th floor at the Education Services Centre. It's a lottery. 58 kids are accepted and there are usually 100-200 people who attend.

### **Parent Info Workshop**

There will be a Parent Information Workshop regarding 'The Legacy of Indian Residential Schools in Canada' on Thursday, January 17th from 7:00 – 8:00pm at Carisbrooke Elementary.

### **Grade 4 Outdoor School Parent Meeting**

January 31 at 7:00 pm

### **Grade 3 Longhouse**

Email sent out to parents as volunteers are needed and Criminal Record Checks need to be done. Many parents didn't receive the email so Tim will resend.

### **Grade 7's**

Presentation Event with BC Lion's at Argyle next week.

Pink Shirt fundraiser – ordering closes Jan. 21<sup>st</sup>

### **School Travel Planning**

Nice to see the new speed limit signs on William and the big signs to let people know. Indicates there is a school in the area which most people don't know.

Jeeniece's class (grade 4/5's) are working on something for Feb. 7 to get more buy in from the parents. Similar to the messages in the newsletter.

### **School Plan**

Kindness Project/Second Step: Last year, Jeeniece and Tim took each of the classes and worked with them on kindness cards. This year, they will work with each class again and make kindness rocks. Kids will make two rocks each: one to keep at the school and one to bring home. Will put them on display in a rock bed at the school. Part of their Second Step homework.

Math Learning: Teachers are doing Dibble Math Testing to see where kids are at and analyze the data.

Second Step: Gets put in the newsletter each week and students read messages on the PA. It's a common language when talking with kids. Works in the background. Has longevity.

Indigenous Education: Book Club at school which 16 staff members have signed up for! Very encouraging. The students and Jeeniece are working on the Metis Beading Workshop in April. On May 23 it will be open to the school community to come and see what the students worked on. For the Pro-D day in June, staff will be making a drum with deer hide and sinew (wax thread). Next year, the kids will see them in the classroom.

### **Employment Engagement Survey**

Two years ago, resources and staff morale were two areas which staff indicated improvement was needed. Things have really improved since then and staff are happy to be here. New staff members notice it too. There is a new survey this year so we will see what the focus is when the data comes in.

### **Argyle School Fundraiser**

Groundbreaking Party on Feb. 23 – Parent Social to raise money for the things inside the new school. The new school does not include anything inside. Watch for details in the newsletter.

### **Other Business**

#### **Power Outage**

Claire Arnold asked how things went during the power outage. Tim said since it was a nice day (sunny and fairly warm) the school did not get cold. It happened at 1:00 pm and the power came back on at 2:30 pm. The students were calm and everyone helped out. They did shut down a few dark bathrooms. They did not see a need to shut down the school as the temperature was good and they have to consider the safety of the children. Dismissing 350 children at 1:00 pm is hard. Tim was in communication with the School District and they do have a winter shutdown manual for emergencies when needed.

#### **Vaping Workshop**

Vancouver Coastal Health is putting on a Vaping Workshop at Argyle tomorrow night at 8:00 pm.

There was no further business and the Meeting was adjourned at 7:58 pm.