



**Boundary Parent Advisory Committee (BPAC)**  
Minutes

Annual General Meeting

June 18, 2019

**Attendees**

Claire Ferrier (Chair)	Angie H.
Tina Szykowski (Vice Chair)	Lesley C.
Julie Block (Secretary)	Nicole D.
Henry Chow (Treasurer)	Niki K.
Sabrina Ferrari (Member at Large)	Tania K.
Sarah Christian (Member at Large)	Emily C.
Karen Tinto (Member at Large)	Claire A.
Gillian Paton (Past Chair)	Irina S.
Astrid Damberg (Hot Lunch)	Stephanie W.
	Negar S.
Tim MacLeod (Principal)	
Jeeniece Chand (Vice Principal)	

The Meeting was called to order at 7:13pm.

A quorum was declared.

Gillian P. made a **MOTION** to approve the Notice of Meeting which was posted for two weeks prior to the meeting. Seconded by Sarah C. Motion was approved.

Lesley C. made a **MOTION** to approve the Agenda. Seconded by Sabrina F. Motion was approved.

Sabrina F. made a **MOTION** to approve, ratify and confirm all acts, contracts, resolutions, and payments made by the Directors of the PAC in the previous year since the 2018 Annual General Meeting. Seconded by Astrid D. Motion was approved.

Emily C. made a **MOTION** to accept the Minutes of the previous Annual General Meeting June 12, 2018. Seconded by Gillian P. Motion was approved.

**Chair's Report (Claire Ferrier)**

See report at end of document.

**Treasurer's Report (Henry Chow)**

Henry presented the budget and the financial statements as per the Treasurer's Report handed out at the meeting. During the 2018/19 year, we had a surplus of fundraising revenues of \$14,543 due partly to the uncertainty of fundraising events budgeted as well as strong Hot Lunch sales during the school year. Our hot lunch sales are one of our main sources of fundraising revenues, estimated to be \$11,500 by the end of the school year. The carnival is also a big fundraiser, netting approximately \$5,407. We also had an increase of \$1,288 in our gaming grant revenue due to the Ministry of Education raising the allowance by \$3/student. There were also parent donations through hot lunch, along with a \$300 compensation donation from Subway for a mix-up during the 2017/18 school year.

Program expenses and PAC initiatives were in line with budgeted amounts. Our biggest expenses were the unexpected repair cost of the broken playground bridge in December of \$2,970 and \$820 relating to the initial costs for our front-of-school project.

The 2019/20 Preliminary Budget is estimated at \$25,000. We are planning a carnival or replacement and are hoping for a better turnout for the parent social. The Gaming grant will depend on the number of students. We'd like to bump up the classroom support for teachers and are allotting \$10,000 (\$ already set aside) for the front-of-school improvement.

Henry presented the teacher's Wish-List, which had been received for the upcoming school year. 15 laptops were requested and we've approved 9 of them. Everything else was approved except \$1000 for new curriculum in the library as well as projectors which are a low priority item.

Lesley C. made a **MOTION** to approve the Teacher's Wish List. Seconded by Gillian P. Motion was approved.

Karen T. made a **MOTION** to accept proposed Budget for the 2019/20 year. Seconded by Sarah C. Motion was approved.

### **Election of Board of Directors (Claire Ferrier)**

All current executives on the Board of Directors are returning for the 2019/20 school year. Claire is very pleased that everyone is coming back.

There are three new nominations for those wishing to seek election as a member of the Executive: Nicole Durnin as DPAC Rep, Irina Scarlete as Director-at-Large, and Sue Cleall as Director-at-Large / Events Coordinator.

Therefore, the following individuals were proposed to the following positions, as set out in the Agenda:

Claire Ferrier	Chair (re-election)
Tina Szykowski	Vice-Chair (re-election)
Julie Block	Secretary (re-election)
Henry Chow	Treasurer (re-election)
Astrid Damburg	Hot Lunch Coordinator (re-election)
Sarah Christian	Director-at-Large (re-election)
Sabrina Ferrari	Director-at-Large (re-election)
Gillian Paton	Director-at-Large (re-election)
Karen Tinto	Director-at-Large (re-election)
Irina Scarlete	Director-at-Large (new appointment)
Nicole Durnin	DPAC Rep (new appointment)
Sue Cleall	Director-at-Large / Events Coordinator (new appointment)

Emily C. made a **MOTION** to elect the proposed Board of Directors for 2019/20. Seconded by Henry C. Motion was approved.

### **Principal's Report (Tim MacLeod)**

#### **Staffing Changes**

Jeeniece Chand, our current Vice-Principal, is being transferred to Capilano Elementary. Tim said it was his fault as he recommended her; he predicts she will be a Principal very soon. They didn't move Tim due to his family situation (new baby and young toddler) and need for job stability. Even though Jeeniece has been at Boundary for only two years, her impact is far greater. She's established herself in a supportive and caring way and fit right into the community. Tim hopes they can continue to move forward with the initiatives she's instilled. Capilano is very lucky to have her. She will be missed!

Other staff who will be missed: Irma Sewerin is retiring after 26 years of teaching. Eliza Killam, LFI teacher, is moving to the Sunshine Coast. Karen Oullet, Learning Support Worker, is retiring this school year. Olga Marks, one of our Education Assistants is taking a year off. And, due to staffing requirements, we will be losing Lyla Rempel and Stanislava Peneva.

We would also like to welcome Ms. Ilona Wardas into our school community as our new Vice-Principal as of the 2019-2020 school year. And Mia Mavor, an LFI teacher, is returning to Boundary. We will have a few new postings for teachers.

## **PAC**

Tim acknowledged how extremely supportive the Boundary PAC is, working hand in hand with the administration and staff. He knows how important the parents are for the school. The PAC has been instrumental in parking initiatives, the new light at 29<sup>th</sup> and Williams and all the wonderful events hosted by the PAC, including the recent staff appreciation breakfast. The staff really appreciate the extra funding raised by the PAC.

## **Upcoming Events**

Band Concert – tomorrow night. Great to see growth at the end of the year.

National Indigenous People's Day – June 21<sup>st</sup>. We will have author Nicole Campbell visit all classes.

Grade 7 Promotion Assembly – next Tuesday. It's not a graduation but a farewell; passing of the torch.

Year End Assembly – next Thursday at 10:50 am. All are invited. We'll say goodbye to staff and promote the Grade 6's. There will be a year end slide show which is fun for the kids.

Library Summer Reading Challenge – NV District Library visited today

## **School Plan**

The School Plan was approved and will go on the website. We are quite proud of it. It is a living and breathing document.

## **Emergency Release**

The Emergency Release last Friday was successful. Only 21 parents didn't pick up their kids. We believe they just couldn't get there. Out of 350 kids, that is quite good. It took a long time, but the runners were really running. In a real emergency, not everyone shows up at the same time. It was important for us to get everyone out quick, but to also look at the structures. We have limited staff to help kids with needs, anxieties etc. We have to make sure all the kids are safe and information taken is correctly. It was a learning experience for all. The staff were in good spirits and were extremely well organized. Jeeniece planned things well. There are some tweaks we'd do but it was good to get the general idea. In a real emergency, parents would help out. Our students were awesome and well behaved and the teachers were well prepared.

## **Walk and Roll**

78% of the students walked or rolled last week; overall 72% of the school participated. Band and athletic events on Wednesdays skewed the data down. The top two divisions got the Golden Shoe Award and every student got a button. We had a draw and while E06 had 28 entries and E04 had 23 entries, they didn't win. Div 1 (8 entries) and Div 11 (11 entries) won the draw and get a Pizza Party on Friday. We've learned we need new bike racks!

## **June 7<sup>th</sup> Pro-D Day**

The Staff were very busy. They did a Blanket Exercise in the morning which is a process of putting themselves in the place of the Indigenous population before the Europeans took over Canada. It's learning about life and connections to the country and the land. In the afternoon, the staff made drums. It was a wonderful day.

## **Swanguard Track and Field**

Our athletes did great. It was an amazing day and we felt the energy from all schools. Our kids were well behaved. Nancy Dale did a great job of leading it. There were 1,119 students at Swanguard and 4-5,000 students involved in track and field.

## **Other Events**

Grade 3 Longhouse – went really well

Kindergarten Orientation – 47-48 new kindergarten kids came. It was a great day.

Appreciation Assembly – was great

Thanks for the great turnout at the PAC AGM tonight!

## **Other Business**

### **Canadian Parents for French (Claire A.)**

This program came to Boundary four years ago and a parent, Sherry G., has been the rep. She is moving so we are looking for a new rep. They meet once a month and support the LFI teachers and program. They also put on a French Film Festival at Centennial Theatre.

On behalf of the organization, Claire also gave a \$400 cheque donation to Boundary for new books for the library. They also gave a grant for a socio-cultural event.

There was no further business and the Meeting was adjourned at 8:07pm.

Note: see attached Chair Report below



**Boundary Parent Advisory Council  
(PAC)**

Chair Report  
2018-19

June 18, 2019

The school year kicked off back in September with our “Welcome Back” Ice Cream Social, which has quickly become a popular annual event. The sun came out and everyone caught up on their summer news and children made friends with their new classmates. In October we held our Family Photo Night fundraiser with MountainWest Photography, and Paddington Bear 2 was the chosen movie for the first movie night of the year. To get our Hot Lunch Co-ordinators up to speed with the new FoodSafe requirements, we put on a Food Safe course, and then hot lunch was up and running by the first week of October. We received a bonus from the government when the Gaming Grant award was a higher than expected number per student. The teachers were busy helping co-ordinate art for the Card Project, and the cards were out in time for the holiday season. We ended the term with the Winter Skate at Karen Magnussen, which was again sold out and lots of fun was had on the ice. Unfortunately, we had one unforeseen issue when the swing bridge in the playground broke just before Christmas, and efforts are still underway to finally fix that. Hopefully a new working – and suitable – bridge will be in place for the start of the school year!

The Winter term is a time for planning, and we set up many of the activities that take place in the Spring. We held an information session on Vaping at the February PAC meeting. The second movie night was also well attended, for the showing of “How To Train Your Dragon”. The hot lunch program continued, with the Grade 7s now up to speed on how to deliver the lunches, and we’d like to express our gratitude to the Grade 7s for all their assistance throughout the year. Hot lunch in particular is a big fundraiser, and it would be hard to run this program without their help; but we have also had these kids volunteer for movie nights, carnival and whenever they see we need assistance.

Spring is always the busiest term. We started out with educators from Saleema Noon Sexual Health teaching the children – and the parents – some basic body science. Thanks go to Amy Lemanski and her “social committee” for putting on an extremely fun parent social at the beginning of May. Spread the word for next year, as we’d love more parents to attend – trust me, you missed a great night! We ran a “Stay Safe” course for kids aged 9 to 12, and we will be looking at running this again next year along with a babysitters course. The sun shone on us again at the Carnival, and with the help of the Lions we exceeded last year’s total amount. Coming up, the last event we have is our Teacher Appreciation event, which is this Friday, and we are looking forward to showing our appreciation by putting on a breakfast spread for the teachers and staff.

Other programs that are run by or supported by the PAC - outside of the big-ticket Wishlist items like computers - are the Brown Bag Lunch and the Emergency Preparedness – thank you Angie H. for co-ordinating both of these. It was great to see support from the administration this year for an emergency release drill, which was a useful exercise to determine the correct procedures and whether we are missing anything from the Bin. Sarah C., Sabrina F. and Emily C. run the BC Fruit & Veggie Program. Funds raised by the PAC also help support the library, the Grade 7s for their farewell, Argyle for items for inside the new-build, bursaries for students to allow everyone to participate fully – oh, and keep the fish alive! We are looking forward to finally starting the project to improve the front of the school grounds, and we have built up a budget over the last few years to help with that.

It has been a good year for what is a new PAC Executive Committee. Our numbers have swelled over the last couple of years, and next year we will have a full executive committee with 11 members. Thank

you to all my fellow Executive members this year, especially Tina and Henry, for their support. It is great to also have such strong support from the school administration, and so thanks also go to Tim and Jeeniece. Jeeniece I think I can safely say on behalf of everyone that you will be greatly missed as a V-P and as a teacher. And I have to mention Patricia, who answers all our questions without complaint and deals with all our demands for keys, cheques, photocopying and whatever else we might need! We have an amazing school community – the people I need to thank are too numerous to list, but you know who you are; and if you helped out this year then you made a difference, and for that I am grateful.

Thank you.

**Claire Ferrier**  
**Chair**  
**Boundary PAC**