



Boundary Parent Advisory Committee (BPAC)
Minutes

Annual General Meeting (via Zoom)

June 23, 2021

Attendees

Claire Ferrier (Chair)	Michelle C.
Tina Szykowski (Vice Chair)	Alessandra C.
Julie Block (Secretary)	Leslie C.
Henry Chow (Treasurer)	Samantha G.
Sabrina Ferrari (Member at Large)	Leanne M.
Sue Cleall (Member at Large)	Lydia H.
Tania Kennedy (Member at Large)	Nazila K.
Nicole Durnin (DPAC Rep)	

Tim MacLeod (Principal)
Ilona Wardas (Vice Principal)

The Meeting was called to order at 6:32 pm on Zoom.

Claire read the Traditional Greeting. A quorum was declared.

Thanks to the BCCPAC – BC Confederation of Parent Advisory Councils – for the Zoom meeting licenses which allow us to have this meeting virtually.

Sabrina Ferrari made a **MOTION** to approve the Agenda. Seconded by Tina Szykowski. Motion was approved.

Sabrina Ferrari made a **MOTION** to approve the Notice of Meeting which was posted for two weeks prior to the meeting. Seconded by Sue Cleall. Motion was approved.

Tina Szykowski made a **MOTION** to accept the Minutes of the previous Annual General Meeting October 7, 2020. Seconded by Nicole Durnin. Motion was approved.

Principal's Report (Tim MacLeod)

Thank You

Thank you to the PAC for the Staff Appreciation Lunch. It was very meaningful for all the staff. The food was really good. Some went outside and enjoyed it with a colleague. Thanks for all your work and for supporting the staff.

Thanks also to Emily C. and Zoe G. who volunteered to be on the School Planning Committee. We met a few times in June and plan to overhaul the School Plan in the new year.

Year End

June has been quite busy. This morning, the Beginning and Intermediate Bands did two performances for the primary and intermediate students on the field. Worked out well. On Friday, we say goodbye to the Grade 7's with part of the ceremony being at school in the morning and the other part being at home with their families online.

Report cards will be posted on Monday. Tuesday is the last day for kids at school. We are currently looking at class building for next year. We will have some staffing changes including Strong Start teacher Janet McDonald leaving. It will be a big loss for our school. There are a few other teachers leaving which we will announce in the Sunday newsletter.

We've done well this past year with approximately 90% of the population at school. We had three Covid exposures and a lower-than-normal absentee rate for staff. People have been healthier. Kids have been happy and have adjusted well. The mood in June has been good.

Bike Safety

Last week, HUB Bikes did bike safety and control workshops for our grade 4, 5 & 6 students over two days. HUB also sponsored our Bike to School Week and Boundary was the number one school in the whole Lower Mainland for participation! We won a bike rack for the school! Not sure where we will put it yet. The Grade 6 & 7's won a pizza party for the highest participation.

September

We are planning a regular year with no staggered starts or recesses. In September we will release other calendar dates and early release dates for parent-teacher conferences. There will be no early release dates for Staff Collaboration next year.

PAC Chair Appreciation

Thank you to Claire who has been chair of the Boundary PAC for the last three years, although she's served on the PAC for the last five or six years. I've really appreciated Claire who has been kind, calm, trustworthy and available. I've been able to easily communicate with her and talk through different scenarios. For the seven years I've been at Boundary, we've had a strong parent community and PAC, and it's evident when you walk in the building. Thanks to Claire for all her hard work and support. I'm glad you'll still be on the PAC and have a child in the school for a few more years! Both Ilona and I will be back in September.

Chair's Report (Claire Ferrier)

See report at end of document.

Treasurer's Report (Henry Chow)

Henry Chow presented the budget and the financial statements as per the Treasurer's Report shared at the meeting.

It's been a challenging year for the PAC. Not having hot lunch funds has impacted us. Our assets are down \$8000 from last year. We have money in GICs and did not renew them as interest rates are low. We will continue to look at GIC rates or leave the money in the bank.

For our liabilities, we have a deferred revenue amount which is the hot lunch credits from the previous year. We are trying to clean up our books and are contacting families asking if they want a refund or want to donate the money to the PAC.

For our operations, there has been a huge difference from last year as we've had to streamline and do new fundraisers to fund programs. We have kept Classroom Program Support in the budget. Out of the 16 classrooms, 15 of the teachers used the funds. Ten of the teachers used at least 80% of the money allocated to them. We received a Gaming Grant for this year of \$6840 which we haven't used yet. We have 24 months to use it.

Thanks to the PAC for fundraising so we did not hit a shortfall. Regarding the \$25,000 allocated to the front of the school, we've put a hold on it. Once we get the final numbers for the project, we'll put it to another vote next year. This was decided at the last PAC Executive Meeting. Tania and Claire are still collecting quotes and aren't hearing back from contractors as they are busy. We need more certainty on the cost. We do have a school drawing now.

The Proposed Budget for next year has been structured based on when usual fundraisers will resume – one option for September and one for January. For the Winter Skate, we may not get Karen Magnussen as Harry Jerome is closing and ice will be at a premium. We hope to get our gaming grant again. Expenses will include fine arts presentations, classroom support and Jesse Miller. For the Teacher's Wish List, we're planning to put projectors in classrooms at \$1500 each. There are six classrooms. We want to fund the IXL subscription which is well used by classes, a library guest visit, a National Film Board subscription, and technology support for student lab upgrades and software support.

Question from Michelle: Has the PAC thought about doing a larger fundraiser to raise more money in case the front of the school costs more? Upper Lynn did a silent auction that raised a significant amount. Claire confirmed we will do something like a Parent Social.

Sue Cleall made a **MOTION** to accept proposed Budget for the 2021/22 year. Seconded by Tina Szykowski. Motion was approved.

Election of Board of Directors (Claire Ferrier)

Claire gave a vote of thanks to those who are not continuing on with the PAC: to Julie, for acting as Secretary, and Karen and Sarah for their supportive roles. Claire is stepping down from being the Chair, although will stay on as Past Chair. Sue Cleall will take over as Chair. She is very organized and extremely enthusiastic. The PAC will be in good hands. There are also a couple of positions shuffling around, and two new board members are joining: Sam Gutmanis and Leanne Menzies.

So, the directors who are nominated are:

Sue Cleall	Chair (re-election)
Nicole Durnin	Vice Chair (re-election)
Henry Chow	Treasurer (re-election)
Tina Szykowski	Secretary (re-election)
Astrid Damberg	Hot Lunch Coordinator (re-election)
Claire Ferrier	Past Chair (re-election)
Sabrina Ferrari	Director at Large (re-election)
Tania Kennedy	Director at Large (re-election)
Sam Gutmanis	Director at Large (new appointment)
Leanne Menzies	Director at Large (new appointment)

Tina Szykowski made a **MOTION** to elect the proposed Board of Directors for 2021/22. Seconded by Sabrina Ferrari. Motion was approved.

Ilona Wardas (Vice-Principal)

Indigenous People's Day

For Indigenous People's Day, we've been having weekly acknowledgements over the PA system. The upper intermediate grades have also done an art installment. They have been looking at the historical significance and truths. The younger kids have been involved in story too. It is difficult content and information. The kids are working through the info with open hearts. Kids can teach us a lot. The NVSD website has a list of resources as well.

There was no further business and the Meeting was adjourned at 7:25 pm.

Note: see attached Chair Report below



Boundary Parent Advisory Council (PAC)

Chair Report 2020-21

June 23, 2021

It has been a unique year for everyone. I was going to say, the school year started off with uncertainty, but really that uncertainty has continued for most of the year. Routines were disrupted, case numbers climbed, face masks made mandatory for half the school, vaccinations for teachers were on and then off again – a lot of change, confusion and uncertainty. Did feel for the first few months like we were holding our breaths waiting for that first case of COVID to hit our school. The procedures were in place to deal with that, no in-school transmission was reported and we were able to move on.

But we are almost at the end – of the school year! And hopefully of the pandemic too; at least, there is light at the end of the tunnel. We can look for some positives. We connected online. We discovered that sometimes it leads to a higher parent turnout at PAC meetings or a Saleema Noon parent presentation if you can do it from home in your pajamas. We may not have connected in person but the support was there. Learned to appreciate the little moments of contact we did have.

For the PAC, much of the year was one fundraiser after another. It really has been intense. I thought at the beginning of the year, it might be a little easier just running a few small fundraisers here and there and not have to worry about a huge event like the carnival, or a parent social. But it turns out that was not so much the case.

I'm not going to list all the fundraisers we did here as you have all been reading about them in the newsletter and purchasing frozen food or chocolates or school spirit wear! But I will report on the result of our two most recent fundraisers – over \$500 with Maxfrut, and Neufeld Farms, which raised over \$1,000. We were able to put on a great lunch, catered by Tour de Feast and a local baker called Cakes by Sam, which was today, and was very well received. Glad to be able to appreciate our teachers, staff, custodians, everyone who has helped keep the school running. So glad that in BC we were able to have the kids in school, still learning in person, not stuck in front of a screen. Puts the kids on a more equal footing. Thanks again to all our teachers, admin and staff.

In the end we budgeted for a fundraising year of \$6,800 and we exceeded that by quite a bit. There are still some ongoing fundraisers over the summer – MaxFrut popsicles, Indigo online, Cobs Bread, and for the start of the next school year, Mabel's Labels.

Glad once again to be able to host Saleema Noon - for a virtual presentation this year. She did an excellent job. I can't say the kids enjoyed it but of course body science is an essential part of their education and they have the experience and expertise to present it well.

One thing that is on-going: Henry, Astrid and I have been working together to lower our accounts receivable on the hot lunch account. If you have a balance on your hot lunch account, please check your email for a letter from the PAC asking what you would like to do with it.

I'd like to thank my PAC executive for all their support this past year. We have some enthusiastic and committed parents on board, which makes my job easier, and I definitely couldn't have managed without all Henry's hard work keeping us in good financial shape.

Looking forward to next year and serving up hot lunch once again, and having some of those events that we've been missing! Thank you everyone.

Claire Ferrier, Chair, Boundary PAC