



Meeting	Boundary Parent Advisory Council (PAC) Annual General Meeting (AGM)	
Date / Time	Thursday, June 12, 2025 at 7 p.m.	
Attendees	<p>BPAC Representatives: Chair: Lindsay Marett Vice Chair: Tracey O’Haggarty Treasurer: Elizabeth Peon Valle Secretary: Jessica Walls Directors-at-Large: Zoe Guillemette, Marsha Taylor, Ashley Scott Hot Lunch Coordinator: Emilie Shahkar</p> <p>School Representatives: Kendra Arkinstall, Principal Ilona Wardas, Vice-Principal</p>	<p>Attendees: Bryony James Jes Frey Tammy Gamel Tania Kennedy</p>

AGENDA

Welcome and Land Recognition (Tracey O’Haggarty)

Call to Order (Tracey O’Haggarty) @ 7:05pm

- Report as to quorum
- **Approval of agenda:** Ashley Scott motioned | Zoe Guilmette seconded
- **Approval of minutes of previous meeting (April 24, 2025):** Tammy Gamel motioned | Zoe Guilmette seconded

Principal’s Report (Kendra Arkinstall/Ilona Wardas)

Thank you to the PAC in their generosity of the Staff Appreciation Lunch

We have Indigenous Day Assembly at 11:00am on June 16th

Year end Assembly and Slide Show at 2:00pm on June 17th

Band Concert on June 19th

Year end celebration for Grade 7’s in the final week. They gifted us a beautiful sand box at the front of the school for the primary students to play in.

Band Schedule:

There is a new Band Schedule that will be sent out on behalf of the district. We will still have Mr. Metzgar, which is great news! Our band schedule is now:

Tuesday afternoon:

1:00 - 1:40 Beginning Band

1:40 - 2:20 Continuing Band

Thursday morning:

8:00-8:40 Continuing Band

8:40-9:20 Beginning Band

Garden Party Next Week

Calling Parent Volunteers!

Boundary’s Salad Celebration – Wednesday, June 18th



Our Garden Program classes will be harvesting, washing, and preparing a delicious salad buffet to enjoy together. To make it all happen, we're looking for a few parent volunteers to help with chopping and prep.

Volunteer Shifts:

- 8:45 – 10:25 AM
- 10:30 AM – 12:00 PM
- 1:00 – 2:00 PM
- 2:00 – 3:00 PM

Anti-racism work at our school and starting a belonging committee. Starting with staff tomorrow and next year will look at getting students involved.

Chair / Vice Chair's Report (Lindsay Marett / Tracey O'Haggarty)

Overview of the Year (Lindsay)

Thank you everyone for joining us tonight, and for another wonderful year at Boundary. Boundary's PAC is built on a great community and we've appreciated your support this year. As you know, the PAC plays a vital role in building community, collaborating with the school team and coordinating fundraisers to support our school plan and enhancing curriculum and opportunities for the students, and so much more. Here's an overview of this special year.

Community building & social events

We kicked off the year with a Kindy welcome, where we encouraged families of kindergarten students to take a few minutes to get to know other families over a coffee and a sweet treat. The treats were generously provided by COBS Bread Park & Tilford and the coffee was donated by Delany's Coffee in Lynn Valley.

In mid-September we hosted our annual ice cream social. This was held on the same night as the Boundary Open House, which gave families an opportunity to see the school, meet teachers and staff, as well as enjoy a fun community-building night.

Following this, we held our second annual Boundary BOOgie Halloween Dance. This has quickly become a favorite event for families. This year, we also earned more of a profit as we not only were able to sell more tickets, but we also asked the Grade 2 and 3 classes to donate goods for our bake sale, and they did not disappoint.

We again held our parent social in February at Black Kettle Brewing. This was another successful night of fundraising with a 50/50 draw and wine pull.

In the spring, we held our annual online auction. We received an excellent array of donations from local businesses and appreciate everyone who supported the auction with a bid or two. Thank you to the businesses and families who generously donated.

Last month, we held the annual Boundary Carnival. This is our biggest event of the year, with more than 100 volunteer positions, in addition to the work of the Carnival Committee. A huge thank you to the Lynn Valley Lions for their support – we are so grateful for their time, resources, and for the funds they help raise for Boundary. Thank you also to our sponsors, including Tempe Tots Daycare, Bailey



Environmental, Wolf Masonry, Mitchell's Towing, Lynn Valley Care Home, Focus Physio, North Shore Smile Dentistry, Smeaton Cook Real Estate Group, MCL Solutions, Mucho Burrito, ECS Electrical Cable Supply, and McDonalds Home Health Care. We are already looking ahead to next year!

Fundraising (Tracey)

The PAC relies on fundraisers and volunteer support to help us fund activities and initiatives that directly impact our school community. Among the fundraisers we held this year were:

- Hot lunch
- The Card Project
- Purdy's
- Growing Smiles Poinsettias
- Moja Coffee
- Boundary Night with the North Vancouver Wolfpack
- COBS Bread Park & Tilford
- Wildflower Photography
- Neufeld Farms

There was also a little fundraiser known as "An Enchanted Evening with Taylor Swift". Major kudos to our Vice Chair Tracey for bringing this fundraiser to life. We successfully sold all of our raffle tickets within the first three days of sales, raising funds for our school, while also creating some exciting buzz around our school and the Lynn Valley community as a whole.

Classroom and School Plan support

Through the funds we raised this (and every) year, we're able to support the goals and strategic actions outlined in our school plan come to life by putting funds for each teacher to use at their discretion for school/classroom supplies, support the schools numeracy and literacy goals by helping purchase licenses for IXL and funding library upgrades and initiatives. We supported expanding our school's music program and got involved with advocating for school safety with a walking school bus program, district crossing guard initiatives, and bike to school week pizza parties, and share ideas for after school programs.

We also helped bring several curriculum-aligned presentations to Boundary, including:

- In-school drumming workshop
- Saleema Noon Body Science education for parents and students
- Black History Matters Presentation
- Babysitting & Stay Safe at home leadership courses
- Free to Be – a research-backed media literacy and positive body image program for youth in grades six to eight

Additional PAC resources were put towards funds for each teacher to use at their discretion for classroom supplies, programs like IXL, Bike to school week, pizza parties, and more.

Special Projects: Community Garden



Furthermore, we've been able to support special projects like the community garden program at Boundary. Now in our second year, we were thrilled to increase participation to 11 classes. Thank you to Theresa Hay-Sabourin, who leads this program and secures several grants each year for this initiative, and to Amanda Wood-Cook as the PAC representative for the program. It's such a gift for our kids to learn about caring for gardens, and it also adds a beautiful visual element to the front of the school.

Special Capital/ Multi-year Projects: Playground

This year, we completed one of our biggest projects in recent history – the expansion of the Boundary playground. This was a community-wide effort and it would not have been possible without the support of Boundary families, local businesses, the District of North Vancouver, and more. After a major fundraising push, we broke ground on the new area of the playground in early 2025. The equipment arrived in the spring and the project was completed shortly after spring break. Through donations, fundraising efforts and grants, we were able to build a more accessible and inclusive playground, which includes:

- Sustainable and more accessible pour in place rubber playground surface
- Fun and more inclusive playground equipment (TreeTop spinner (which can fit up to 35 kids safely at a go), a new wave slide, musical piece, and Duo Rocker)

Thank you to everyone who supported this exciting initiative, and especially to our Playground Sub-Committee. Seeing the kids enjoying the new equipment makes it all worth it.

PAC Executive (Lindsay)

The PAC Executive is comprised of an amazing group of Boundary parents who give their time to supporting our school community. This year, the Executive included: Tracey, Jessica, Amanda, Emilie, Marsha, Zoe, Katie, Elizabeth, Ashley, and myself. We are also grateful for our Hot Lunch team, led by Emilie, and with support from Sara Campbell, Alicia Marut, Laura Bertram, Heather Talbot, Astrid Damberg, Jenny Rustemeyer, Melanie Souza-Ching, Michelle Bailey, Erika Vera, Joni Lind and Zoe Guillemette. A big thank you as well to Tammy Gamel who is no longer an official PAC member but who still helps everything to run smoothly. Hot lunch continues to be our biggest fundraiser, and gives us a nice break from making lunches for one day each week!

There are also many parents who are not on the PAC Executive but who generously donate their time to multiple events, fundraisers, and the playground project. In addition to those mentioned above, thank you to Jes Frey, Laura Bertram, Tania Kennedy, Renee Janzen, and more.

In addition, thank you to our wonderful class reps. These individuals may not be on the Executive but their contributions are truly appreciated, and help ensure the success of the PAC.

At the end of this month, we must say farewell to a few of our members who have been with the PAC for several years. Our wonderful treasurer, Elizabeth Peon Valle, is leaving the PAC after three years. She has done an incredible job of managing the budget, overseeing major investments and fundraising efforts like the playground, while always being approachable and generous with her time. Elizabeth has



been a steady presence on the PAC and we will truly miss having her on the team. We are also saying farewell to Zoe Guillemette. Zoe has given her time to pretty much every type of activity – from managing fundraisers to planning events to painting the refurbished Buddy Bench – Zoe has the ultimate can-do attitude. We know that while she may be leaving the Executive, Zoe will continue to support our school community as her time allows. Last but not least, Marsha Taylor is also leaving the Executive. Her calm demeanor, excellent attention-to-detail and thorough research capabilities have been of great benefit to the PAC. Marsha was also a part of the Playground Committee and proved time and time again to be a great resource when pulling grants and applications together. Thank you, Marsha. We will certainly miss having you on the PAC.

In summary, we have three members stepping down this year and not seeking re-election: Elizabeth Peon Valle, Zoe Guillemette and Marsha Taylor. We are also thrilled to be welcoming two new members. Alex Stewart has put his name forward as our new treasurer, and Bryony James has put her name forward as a new Member at Large. They are appointed by acclamation.

Welcome to the new PAC Executive members, and with the remaining Executive members that are staying on (Lindsay, Tracey, Jessica, Amanda, Emilie, Katie and Ashley), we will make a great team.

Thank you to Kendra and Ilona for all your support over the past year. We look forward to continuing to work together.

Treasurer's Report (Elizabeth Peon Valle)

FY25:

- Our revenue on fundraisers was \$54K higher than what I budgeted for. The main differences are: \$20K from Taylor Swift fundraiser, \$25K more from hot lunch and the rest \$14K are from additional fundraisers or fundraisers that did better than budgeted
- Expense were only higher for almost \$18K where \$7.5K were for the Taylor Swift tickets and commissions, etc. So our expenses were not as higher as our revenues
- On other revenues we also have a higher amount due to the \$18K of donations for the playground (we usually have less than \$1000 in donations). We also got more grant for the community garden that I budgeted for.
- On other expenses, our biggest expense was the playground, including the buddy bench, signage, etc. for \$82K. The difference between what we budgeted for and our actual expenses was only \$10K although the budget for the playground was much less (only \$55K) and this is because other expenses were not as high as I projected them. For example, the presentations, we only did one this year to be conservative
- Based on the actuals and final estimates, it seems we will end the year with approx. \$40K in the account for FY26, which is almost \$30K of our budget at the beginning of FY25
- In the gaming account, we obtained the grant in FY25 for \$7,600 and we started the year with \$10.4K in the account. We used almost \$18K for the playground and thus, we will end up the year with less than \$55 in the account

FY26:

- Even though we had an amazing year in FY25, our budget is very conservative and most of our budget is very similar to what we had at the beginning of FY25. Especially since some fundraisers may be removed depending on the capacity of the PAC to run them.
- We are expecting to obtain \$28.9K of grants/reimbursements from the playground



- Although we have added the complete Wish List from the school (total of \$46,210) some of the items will be subject to obtaining the grants mentioned above, such as the computers and some items requested by Mr. Liebman, but our objective is, if possible, to cover for all the items
- We do not have any special project or expense, so we have not added any budget for that
- We have increased the expenses of the community garden as we expect to have more classes joining next year
- Based on the comments above, the FY26 budget shows that the PAC will end the year with fund \$45K. Therefore, there may be room to do something more for the school such as a special project
- We have applied for the gaming grant, which we are expecting to obtain in September for approx. \$7.5K. This amount can be used during the year or it can be accumulated for 3 years and spent on eligible expenses

Any other business / open floor

- Looking for PAC support next year to help with cleaning up/updating the emergency bin (inventory, checking on water leakage)
- Card Project is set up to start in September
 - Suggestion to have Zoe design a Boundary card
- Suggestion to consider looking at World Cup tickets similar to what we did for Taylor Swift
- Boundary Spirit Wear looking for September
- \$25 gift card draw – Winner: Zoe Guilmette

Adjournment @ 7:51pm